



Date: July 8, 2021

Location: Remote via Google Meet

Present:

✓	Chris Kampmann	✓	Jim Moody	✓	Patricia McKinney-Clark	✓	Ted Jensen
✓	Dale Kishbaugh	✓	Lori Warner	✓	Patrick Fitzgerald		
✓	Dana Bijold	✓	Mark Frasier	✓	Ray Swedfeger		
✓	Jeannette Jones	✓	Mark Williams	✓	Rob Ellis		

* Indicates arrival after roll call . - indicates technical difficulties during roll call

Note: The meeting was recorded and started at 12:00pm. These minutes represent a summary of this meeting and are not intended to be a verbatim document. Audio recordings of the meetings can be obtained by contacting cdle_safetycommission@state.co.us.

MINUTES APPROVAL:

A Motion was made to approve the minutes from the June 10, 2021 meeting: motion carried and discussion was entered. There was no further discussion; a vote was taken to approve the minutes. It was unanimously approved.

CO811 UPDATE:

JD Maniscalco, Jose Espino, Carla Sanchez, Jessica Bangs, Marty Mead

- CEO update: MOU Data Report delivered on July 1. Separately there appears to be a need to have a Request for Information Process. CO 811 will draft a process map to facilitate this process. 2021 Damage Prevention Mixer (7/27/21) - all invited. CO 811 virtual annual meeting will announce 2020/2021 BOD election results.
- Operations Update: 2021 Center stats shared. Still above forecast. Damage trends still following volume. Web ticket entry is increasing - great effort from the Damage Prevention team and their training efforts. Hold times still within goal. Procedure/processing change: testing a processing modification - modifying the written narrative (description location). Moving back to the in person office model; will be a hybrid model.
- Member Relations Update: Automatic positive response renotifications (APRN) are 7% of volume for June 2021. Improving from 13% in 2020. 72% of APRN are from Tier 1; 28% is for Tier 1 (formerly Tier 2). Excavator renotifications are 2% of volume (vs 3% in 2020). Ongoing outreach to members continues. New membership: 4 new members in June 2021: Transportation, HOA, Ditch/irrigation and Metro District.
- Marketing and Communication: Dog Days of Summer. August 11th is 811 Day.
- Damage Prevention: As of 7/1/21 in person trainings resumed. Atmos Energy is partnering with CO 811 to offer trainings for excavators in lieu of Commission hearings and potential fines. Black Hills Energy did

this same partnership with CO 811 and since 2020 have provided 156 training sessions (1,000+ trainees). Mock Line strikes occurring. 2022 Procedures Guides in the works.

Discussed Request for Information Process and how that might be utilized for various ideas the Commission has. Ex: reevaluating charges for renotifications. Question from Commission about if this process would be used or if a simple verbal request would be used to communicate learnings. Ex: using positive response codes to 'close a ticket' without marking. EX: HOAs not being members due to cost. How to find solutions for them. CO 811 staff shared the behind the scenes work they do to try and support HOA groups and similar if financial barriers exist. CO 811 advised that emails can be used to make requests for information outside of data. Question asked about where the former request for data on 'peer comparison' of member types stood - CO 811 noted that providing data is something they are attempting and the Commission would develop its own report. Question about help coming from CO 811 to identify member codes and groupings. CO 811's goal is to help, after reviewing privacy policy and membership. Wish to approach it gingerly and wish to use the formal process to ensure compliance with all entities. Appreciate your patience.

COMPLAINT HEARINGS:

- The Review Committee's Findings of Fact form from the June 24, 2021, hearing was reviewed with the Safety Commission.
- Complaint # 2021-017: **A Motion was made to approve the Review Committee's recommended remedial action as noted in the Findings of Fact form:** Motion carried and discussion was entered. There was no further discussion. A vote was taken to approve the motion. It was approved. Lori Warner abstained.
- Selection of Review Committee members for August 5.
- 2021-005: Currently postponed. Awaiting a response as to the status and if the Complainant wants to proceed.
- Reminders have been sent for upcoming remedial action due. Update in August.

BEST PRACTICES:

- Spent the entire time on 'positive response' - defined.
- Next meeting (July 19) will look at CGA and what from their document to include or add to; then complete 'positive response'
- Likely behind schedule to produce a completed document; looking to make progress.

OPS STAFF UPDATE:

- UDP Damage Prevention fund: \$38K; spending authority would begin 7/1/22.
- PHMSA damage prevention grant: continue to collaborate with CO 811 to use a vendor to produce a spanish translation education module. CO 811 staff reviewed the translation, and they are helping make the language be accurate in its vernacular. September 2021 is the deadline for completion. Invoice submitted for 2nd half of the grant fund to PHMSA.
- Complaints statistics shared: 23 complaints received to date. Complaints primarily filed by facility owner/operators against excavators.
- Home Rule entities: Colorado Springs established their own program; sent an email to start communication with the program manager (Shelly Dornick), and also shared PHMSA report checklist.
 - Shelly Dornick was in attendance and shared the plan for their process - Commissioners asked to have a check in once complaints have gone through the process.
 - Tentative update after the Summer season.
- Potential for in-person meetings: October would be the earliest available. Staff will test a hybrid model at the September meeting.
- Regarding Commission vacancies: some nominating entities have communicated up to 3 names, in the meantime staff is sending monthly reminders to help others work towards that goal.

- Commissioner Patricia McKinney-Clark noted at her monthly utility management meeting that she invited applicants and this seemed to help generate additional nominees.
- Regarding Road Grading legislation (HB 21-1095): OPS staff will facilitate a stakeholder meeting. This will be separate from a Commission meeting, where all stakeholders can be notified to participate - including Commission members. Goal : educate everyone of new requirements, Q&A, determine if any updates might be needed in Regulations. Mahesh Albuquerque joined the meeting to provide context, including stakeholder feedback received regarding the Bill, and the rationale for having this separate meeting.
 - Commissioners will reach out to constituents to generate stakeholder lists (by 8/2/21 emailed to staff)
 - Will use a doodle poll with Commission members to determine a date in October for said meeting.

PHMSA State Damage Prevention Grant Ideas:

- Opportunity to brainstorm ideas for the next PHMSA grant application.
- Commissioner Jeannette Jones shared a draft list of ideas, eg: damage prevention on high risk infrastructure, Near misses statistics, focused education literature on abandoned facilities, and updating CO 811's Member Grid maintenance software (Newtin).
- Goal to generate a list and prioritize it.
- There are 9 elements and a project has to fit within at least 1 element.

OTHER BUSINESS:

- Agenda items for the next meeting were discussed.
 - CO 811 Annual report: Will be discussed at the next meeting.
- Commissioners acknowledged Commissioner Jeannette Jones for her efforts with Marking Best Practice.

The next meeting is scheduled for August 12, 2021.

Meeting adjourned at 1:58pm.